

'Mini Grant' Progress Report

Date _____

Title of Project: _____

Full Legal Name of Applicant (Organization): _____

Project Contact Person: _____

Phone: _____ Email: _____ Fax: _____

1. Describe the project activities accomplished to date: _____

2. Is the project on schedule? (*compare to project timeline provided in application*):

3. How much of the project budget has been expended to date?

4. Have you enclosed, for HCCHA approval, a draft of any printed products to be paid with this grant? _____

- This is a reimbursement grant that must be completed within the timeframe allotted.
- Send this report to HCCHA, 2 Rose Hill Place, Cambridge, MD 21613, or by email to linda@tourdorchester.org.

Heart of Chesapeake Country Heritage Area and the Maryland Heritage Areas Authority must be recognized in any materials funded through the HREF mini grant.

Signature

Date